Community Grants and Subsidies Program 2025/2026 - Application Form
Form Preview

Instructions to Applicants

Instructions to Applicants

Applications for funding of grants of up to $20,000 are available from Sutherland Shire Council's Community Grants and Subsidies Program.

Only not-for-profit organisations and community groups will be considered for funding. Organisations must be incorporated under the *Associations Incorporations Act 2009* or auspiced by an Incorporated Association and be deemed as not-for-profit by the Australian Taxation Office. Organisations must provide an ABN, or an Auspice Organisation.

Organisations or the auspice agency must have Public Liability Insurance up to the value of $20 million.

Only **TWO** applications from each organisation will be considered.

Local, eligible not-for-profit organisations and community groups are encouraged to apply. Projects must benefit residents of Sutherland Shire.

Read the Community Grants & Subsidies Program Information Guide 2025/2026.

Getting Support

Contact the Community Development and Grants Advisor at Council on Tel: 9710 0892 during business hours or Email: communities@ssc.nsw.gov.au and quote your application number.

For technical support contact Smarty Grants help desk service@smartygrants.com.au
Phone: (03) 9320 6888

If you need more help using this form, download the Help Guide for Applicants or check out Applicant Frequently Asked Questions (FAQ's)

Navigating (moving through) the application form

On the right hand side of every screen, there is a box which links directly to every page of the application. You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

Saving your draft application and returning later

You can press 'save' at any point and log out. When you log back in and click on the 'My Applications' link at the top of the screen, you will find a listing of any applications you have started or submitted. Your draft application will be saved and you can start where you left off. Once you have created your application you can download it as a PDF by clicking on the download as PDF button at the bottom of the application navigation panel.

Be sure to keep a copy of your organisation's application form and login details including your password, in a hard copy to safeguard against losing your information.

Submitting your application

You will find a 'Review' button at the bottom of the navigation panel. You need to review your application before you can submit it. Once you have reviewed your application you can submit it by clicking on 'Submit' at top of screen or on the navigation panel. You will not be able to submit your application until all the compulsory questions are completed.

Once you have submitted your application NO further editing or uploading of support materials is possible.

When you submit your application you will receive an automated successful confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register. **If you do not receive a confirmation of submission email then your submission has NOT been received.**

Attachments and Supporting Documents

You may need to upload/submit attachments to support your application. You are required to have the documents saved on your computer or on a USB drive. Please remember to allow enough time for each file to upload before trying to attach another file. It is recommended to keep files to a maximum of 5MB. If it is above 5MB be aware this may take longer to upload.

All questions marked with an * are compulsory. You are unable to submit your application unless all compulsory questions have been answered.

IMPORTANT: Please ensure you save your application regularly. If you leave the application unsaved for more than 20 minutes the form may not be able to save as it is on a timer.

Eligibility

* indicates a required field

Program

Program Name

This field is read only.
The round this submission is in.

Applicants: please note

Before completing this application form, you should have read the **Community Grants and Subsidies Program Information Guide Community Grants and Subsidies program Information Guide 2025/2026**

Incomplete applications and/or applications received after the closing date will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It's crucial that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regards to these eligibility criteria, please contact Council's Community Development and Grants Advisor on 9710 0892.

Application Number

Application Number

This field is read only.
The identification number or code for this submission.

Confirmation of Eligibility

I confirm that the applicant ...

- has read and understood the program procedures
- Is able to demonstrate alignment between their program and the aims of this program and how it will benefit Sutherland Shire residents.
- Is able to demonstrate not-for-profit status and /or documents which confirm your organisation's incorporation number or;
- Is able to demonstrate your organisation is registered with the Australian Charities and Not-for-profit Commission and holds charitable status.
- Has an Australian Business Number (ABN)
- Is located in (and/or the program/project will be delivered in) the Sutherland Shire.
- Is able to demonstrate financial viability through the provision of annual financial statements for review.
- Adheres to Work Health and Safety policy and practices as required under legislation
- Has the appropriate type and level of insurance for the activities that are the subject of this grant.
- Have appropriate current certificates where required (eg: police checks)
- Is not a political party or a national registered charity.
- Have acquitted all previous grant conditions (or submitted a progress report) and has no debt to Council.

response required *
○ Yes   ○ No
You must confirm that all statements above are true and correct.

Ineligibility

I can confirm that the applicant is not ...

- An organisation that failed to acquit or return funds from previous funding rounds.
- A project that does not provide a service to Sutherland Shire residents.
- For-profit organisations or political organisations.
- Organisation or group with core business or infrastructure funded by NSW Government schools (including P&C activities that primarily benefit a particular school), tertiary institutions or other government organisations.
- Seeking support to supplement the funding of core business expenses (e.g. rent, utilities, insurance, staff wages).
- Facility upgrades that include significant building works (applications for upgrades will be capped at $20,000 for total project costs).
- National registered charities that actively source donations

Response required *
○ Yes   ○ No

Contact Details

* indicates a required field

Applicant Organisation Details
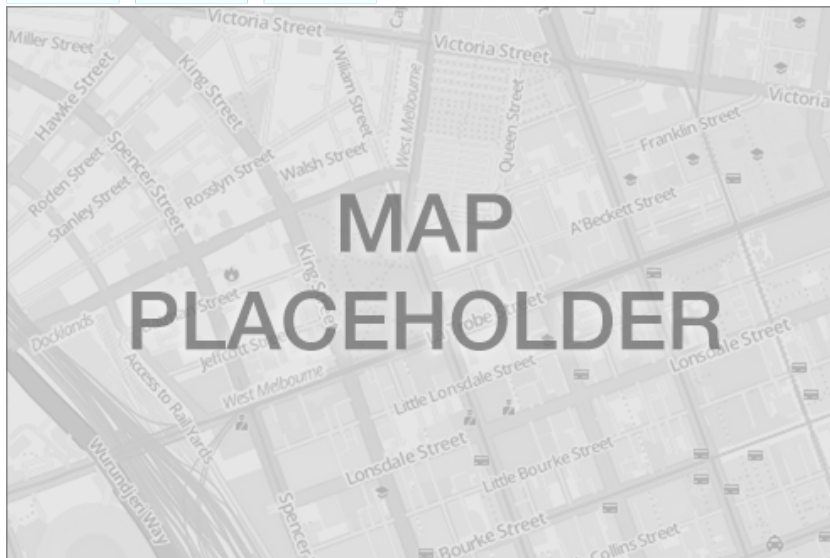
Applicant organisation name *
Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Primary (physical) address *
Address

Suburb	State	Postcode

Must be an Australian postcode.
If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)
Address

Suburb	State	Postcode

Applicant Organisation Primary Website *

Must be a URL.

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Form Preview

Primary contact person *

Title   First Name   Last Name

This is the person we will correspond with about this grant

Applicant Organisation *

○ Individual   ○ Organisation

Organisation Name

Title   First Name   Last Name

Position held in organisation *

e.g. Manager, Board Member, Fundraising Coordinator

Phone number *

Must be an Australian phone number.
e.g. (02) XXXX XXXX

Email address *

This is the address we will use to correspond with you about this grant.

Secondary contact person

Title   First Name   Last Name

Phone number

Must be an Australian phone number.
e.g. (02) XXXX XXXX

Organisation Details

* indicates a required field

Organisation purpose and mission

What is your organisation's purpose or mission? *

Word count:
Must be no more than 150 words.
Provide a short statement of your organisation's general purpose / mission

What type of not-for-profit organisation are you? *
○ Religious or faith-based institution
○ Philanthropic organisation
○ Educational institution (includes pre- schools, schools, universities & higher education providers)
○ Peak body
○ Social enterprise
○ Professional association
○ Care service provider not-for-profit
○ Community social or support group
○ Research body
○ General not-for-profit (ie: none of the sub types apply).

What is your organisation's annual revenue? *
○ Less than $50, 000
○ $50, 000 - $250, 000
○ $250,000 - $1 million
○ $1 million - $10 million
○ $10 million or more
Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: https://www.acnc.gov.au/tools/topic-guides/revenue

What is your organisation's legal structure? *
○ Unincorporated association
○ Incorporated Association
○ Cooperative
○ Company Limited by Guarantee
○ Aboriginal Community Controlled Organisation
○ Trust
○ Unknown
○ Other
If your organisation is unincorporated. it must have an auspice organisation

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	

Tax Concessions
Main business location

Must be an ABN

NFP Status

If you are not registered as a charity with the ACNC please provide evidence that your organisation is not-for-profit.

Failure to provide evidence will make your application ineligible.

You can do this by providing your organisation's Incorporation Number issued by the NSW Department of Fair Trading or by providing a copy of your organisation's constitution.

You can search for your Incorporation Number via the registry at http://associationspr.fairtrading.nsw.gov.au/default.aspx

Incorporation Number *

Evidence of NFP status *
Attach a file:

Auspice Information

* indicates a required field

Is your organisation auspiced by another organisation for the purposes of this grant? *

○ Yes   ○ No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. If you do not have an auspice you should not apply for this grant.

Auspice Organisation Details

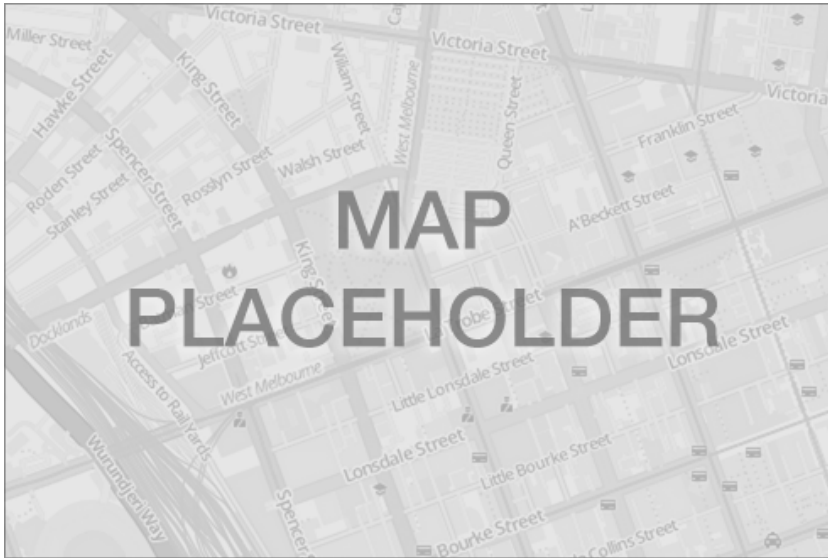**Name of auspicing organisation** *
Organisation Name

Auspicing organisation's primary (physical) address *
Address

Suburb   State   Postcode

Auspicing organisation's postal address (if different to above)
Address

Suburb   State   Postcode

Auspicing organisation's website *

Must be a URL

Primary contact person at auspicing organisation *
Title   First Name   Last Name

We may contact this person to verify that this auspicing arrangement is valid and current.

Position held in organisation *

e.g. Manager, CEO

Contact person's primary phone number *

Must be an Australian phone number e.g (02) XXXX XXXX

Contact person's back-up phone number

Must be an Australian phone number e.g (02) XXXX XXXX

Contact person's email address *

Must be an email address

Please attach a letter from the auspicing organisation confirming this arrangement is valid and current *

Attach a file:

Letter must be signed by an appropriately authorised person (e.g. manager, CEO, Board Chair) and must include, name, position, signature and date.

Please provide auspice Public Liability Insurance up to $20 million. *

Attach a file:

ABN of auspicing organisation *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Public Liability

Does your organisation or the auspice agency hold public liability insurance up to the value of $10 million OR $20 million? *

☐ $10 million
☐ $20 million
At least 1 choice and no more than 1 choice may be selected.

Please provide a copy of current Public Liability Insurance. *

Attach a file:

Funding Tiers

* indicates a required field

Funding Tiers

The Community Grants and Subsidies Program is a three-tier program designed to support local not–for-profit organisations seeking funding for local programs, events and initiatives that contribute to a creative, caring, and healthy community that celebrates culture and diversity by:

- Building community capacity.
- Empowering vulnerable members of our community.
- Promoting partnerships.
- Encouraging community participation.
- Delivering programs that are sustainable.

Tier One. A supported and enabled community – Grants of up to $20,000 aim to fund Sutherland Shire programs that facilitate access to ongoing services and programs that support, strengthen, and enable all in our community and prioritise programs that contribute to:

1A. quality health services and community safety and wellbeing.

1B. community connections through cultural experiences and events that build a cohesive local identity.

Tier Two. An engaged and activated community - Grants of up to $10,000 aim to fund local projects, annual concerts, festivals and events that demonstrate a high level of community participation through the organisation of events or activities that nurture creativity, celebrate our shared heritage, and embrace diversity.

Tier Three. Venue Hire Subsidy. A subsidy provided for Council venue hire to community organisations offering social support and engagement to the community. Council venues that are eligible are bookable community venues including Council community centres, halls and performance venues.

Please select the funding tier you wish to apply under. *
☐ Tier 1
☐ Tier 2
☐ Tier 3
At least 1 choice and no more than 1 choice may be selected.
Only choose one. You will not be able to submit your application if you tick more than one box.

Alignment to Council's Community Grants Outcomes

* indicates a required field

Community Grants Program funding categories

Council's Community Grants Program has two funding categories:

- **1. A Creative, Caring and Healthy Community**

Each project must demonstrate how it meets one or more of the following outcomes:

- The community has access to quality services that enhance health and wellbeing.
- Foster opportunities to strengthen community connections.
- Develop programs that support and enable the safety and wellbeing of all in our community.
- Empower disadvantaged and vulnerable groups in the community.
- Engage, support, and enable all in our community, including multicultural and Aboriginal and Torres Strait Islander communities to participate in community life.
- **2. A Community that Celebrates Culture and Diversity.**

Each project must demonstrate how it meets one or more of the following outcomes:

- Celebrates who we are through facilitation of cultural experiences and events that promote social wellbeing and health outcomes for the community.
- Recognises and respects our Aboriginal and Torres Strait Islander heritage.
- Actively encourages participation in the arts and cultural experiences.
- Fosters artists and creative industries in Sutherland Shire
- Contributes to the delivery of a range of community events and cultural experiences for residents of Sutherland Shire

These two funding categories are aimed at providing an equitable distribution of funding across the community sector and the arts and cultural community enhancing social wellbeing, participation, and inclusion locally. The program will fund projects that best align with the outcomes of either funding category.

Please identify the Funding Category outcomes your tier supports.

Tier 1
☐   Category 1 Outcomes - A Creative, Caring and Healthy Community and
☐   Category 2 Outcomes -A Community that Celebrates Culture and Diversity.
At least 1 choice and no more than 1 choice may be selected.
Note - Tier one MUST choose the funding category best suited to their program.

Please identify the Funding Category outcomes your tier supports.

Tier 2 or 3 *
☐   Tier 2 Category 2 Outcomes = A Community that Celebrates Culture and Diversity.
☐   Tier 3 Category 1 Outcomes = A Creative, Caring and Healthy Community and
At least 1 choice and no more than 1 choice may be selected.

1.A Creative, Caring and Healthy Community

Please identify which of the following Program Outcomes your project will make the greatest contribution to: *
☐   The community has access to quality services that enhance health and wellbeing.
☐   Foster opportunities to strengthen community connections.
☐   Develop programs that support and enable the safety and wellbeing of all in our community.
☐   Empower disadvantaged and vulnerable groups in the community.

☐   Engage, support, and enable all in our community, including multicultural and Aboriginal and Torres Strait Islander communities to participate in community life.
At least 1 choice and no more than 4 choices may be selected.

If applicable, which of the following demonstrated and emerging needs / issues within the community does your project address?
☐   Programs that actively reduce social isolation across all age groups and sectors.
☐   Services and programs that support mental health and emotional wellbeing.
☐   Activities and programs that strengthen community connections and sense of belonging.
☐   Proactive and preventative programs that target domestic and family violence.

How will your project contribute to the above outcome/s? *

Word count:
Go to the Funding Centre Answers Bank at https://explore.fundingcentre.com.au/help-sheets/answersbank if you need some ideas about how to frame your response. Must be no more than 100 words

2. A Community that Celebrates Culture and Diversity

Please identify which of the following Program Outcomes your project will make the greatest contribution to: *
☐   Celebrates who we are through facilitation of cultural experiences and events that promote social wellbeing and health outcomes for the community.
☐   Recognises and respects our Aboriginal and Torres Strait Islander heritage.
☐   Actively encourages participation in the arts and cultural experiences.
☐   Fosters artists and creative industries in Sutherland Shire
☐   Contributes to the delivery of a range of community events and cultural experiences for residents of Sutherland Shire
At least 1 choice and no more than 3 choices may be selected.

If applicable, which of the following community priorities does your project address? *
☐   Activating places, spaces and stories that contribute to our Sutherland Shire identity.
☐   Opportunities and events that improve cultural awareness and connections.
☐   Develop and deliver opportunities that support and enhance our culture, identity, and sense of belonging.
☐   Contribute to artistic, cultural and heritage outcomes for Aboriginal and Torres Strait Islander people.
☐   Public spaces activated with annual cultural and creative initiatives and connections.
At least 1 choice and no more than 3 choices may be selected.

How will your project contribute to the above outcome/s? *

Word count:
Go to the Funding Centre Answers Bank at https://explore.fundingcentre.com.au/help-sheets/answersbank if you need some ideas about how to frame your response. Must be no more than 100 words

Project Details

* indicates a required field

Project Title

Project title: *

Provide a name for your project / program / initiative. Your title should be short but descriptive
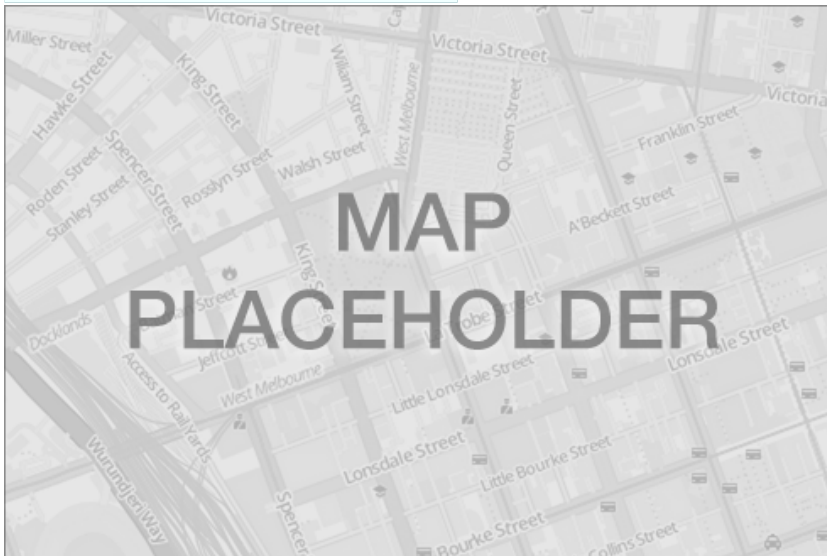
Where will the service/project be delivered?

Will the project be delivered in the Sutherland Shire? *

☐   Yes
☐   No

At least 1 choice and no more than 1 choice may be selected.

Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Project Dates

Anticipated start date *

Must be a date and no earlier than 1/7/2025.
If unknown, provide your best guess or leave blank

Anticipated end date *

Must be a date and no later than 30/6/2026.
If unknown, provide your best guess or leave blank

Project/service Description

Please provide a summary of your project *

Word count:

What will you do? Who will benefit? Where is it located? How will you use the money? Go to the Funding Centre's Answers Bank at https://explore.fundingcentre.com.au/help-sheets/answersbank sample answers for grant applications) if you need some ideas about how to frame your response. 300 word maximum.

Which target group will your program/project benefit?

Please select from the drop-down list which target group your program/project best fits. *

Which target group will your program/project benefit?

If applicable, which of the following community priorities does your project address?

Please select from the drop-down list which sector your program/project best fits. *

Project Need

Why is your project needed in Sutherland Shire? How have you determined this need? Is there an identified a gap for your project?

Please explain why your project is needed? *

Word count:

Tell us why your initiative is needed, and why you believe the activities you propose will produce the outcomes you seek. Provide statistics/evidence (where available) of both the need and the link between the work you will do and the outcomes you seek. Go to the SmartyGrants Answers Bank if you need some ideas about how to frame your response.

Community Participation

How will your project engage local residents and / or artists? *

How does your project contribute to the range of community events and cultural activities available for local residents? *

Community Support

Does this initiative have community support? In particular, do the beneficiary and/or geographic communities affected by this project/program support the activities you are proposing?

○ Yes   ○ No   ○ Don't know   ○ Not Applicable

Evidence of community support is generally highly regarded as projects with community buy-in tend to be more successful.

Please explain what community consultation you undertook when planning your project? *

Word count:

Have local residents, service users and / or service providers been consulted and involved in the development of the project? In particular, do the beneficiaries and / or audiences targeted by this project support the activities you are proposing? Go to the Funding Centre Answers Bank at https://explore.fundingcentre.com.au/help-sheets/answersbank if you need some ideas about how to frame your response. 300 word maximum

Support Letters

Applicants are strongly encouraged to provide current letter(s) of support. Providing support documentation will enhance your applications chances of success, failure to provide support letter(s) will impact your score for this section.

Please upload letters of support.
Attach a file:

A maximum of 5 files can be uploaded

Activities

Tell us about the activities you will undertake in order to create change. List one per row. You can stipulate one location for each activity. If you have one activity taking place in multiple places, you can either list each location as a separate activity (e.g. Breakfast Club #1; Breakfast Club #2, with a specific location attached to each), or you can list one activity with a generalised location (e.g. "Sutherland CBD").

Activity	Location	Will this activity be delivered online?	Explanatory Notes
One per row. Add more rows if you want to list additional activities. Must be no more than 20 words.	Where will your activity occur? Leave blank if location is unknown or not relevant.	Pick one option.	Add notes if you need to provide more context. Must be no more than 100 words.

		○ Yes- fully ○ Yes - partially ○ No ○ Don't know	

Project Outcomes and Goals

Please tell us about the specific outcomes and goals you expect to achieve from your project.

Outcomes are the changes you expect to occur for the beneficiaries of your initiative. They can be framed as an increase / decrease in one or more of the following:

- *Skills, knowledge, confidence, aspiration, motivation e.g. educate young people about the dangers of smoking (these are generally **immediate** outcomes)*
- *Actions, behaviour, change in policy e.g. decreased smoking rates amongst young people (these are generally **intermediate** outcomes)*
- *Social, financial, environmental, physical conditions e.g. reduced smoking related health concerns later in life (these are generally **long-term** outcomes)*

*Timeframes are either **immediate** (e.g within 1 month), **intermediate** (e.g. between 1 month and 2 years) or **long-term** (e.g. 2, 5, 10, 50 years after the activity)*

If you need more help understanding what outcomes are, read the materials at www.ourcommunity.com.au/evaluation

Measures are the methods and systems will you have in place to know whether or not you have achieved your outcomes. How will you the collect the data e.g. survey, interviews, focus groups, statistics.

Outcomes	Timeframe	Measures
Outcomes are the changes that you expect will occur as a result of your initiative. See information above		Must be no more than 50 characters.

Project Beneficiaries and Audience

* indicates a required field

Beneficiaries

How many people do you expect to benefit from your project directly? *

[   ]

How many people do you expect to benefit from your project indirectly? *

[   ]

Project Beneficiaries / Audience

Who will your project help / benefit?

Is your project designed for a general audience or do you target specific audiences in the local area?

** Beneficiaries are those that will gain something from the initiative. Beneficiaries either can be **direct** (those who participate directly in the initiative) or **indirect** (those who where not directly involved but benefit from the influence of the initiative)*

Direct Beneficiaries / Audience	Indirect Beneficiaries / Audience

Accessibility and Inclusion

How will you make sure the community members you have identified above can participate and be included in your project?

Have you removed barriers and created opportunities for people to attend, including people with disability?

*

Organisational Capacity

* indicates a required field

Milestones

Please tell us about the steps and administrative stages you expect to pass through as part of your project.

Milestone	Milestone Start Date	Milestone End Date	Explanatory Notes
One per row. e.g. Planning; recruitment; evaluation. Add more rows if you want to list additional milestones.e.g planning, major activities, evaluation	Must be a date and no earlier than 1/7/2025.	Leave blank if date is unknown or not relevant. Must be a date and no later than 30/6/2026.	Add notes if you need to provide more context. Must be no more than 100 words.

Project Plans

Please upload a copy of your project plan.

Applicants are strongly encouraged to provide a project plan. Providing support documentation will enhance your applications chances of success, failure to provide a project plan will impact your score for this section.

Project Plan
Attach a file:

Partnerships

Will your organisation be working in partnership / collaboration with any other organisations? *
○ Yes
○ No

If yes, what partnerships have you engaged in to maximise the impact of your work? Or how have you / will you collaborate with other relevant stakeholders in your sector? *

Word count:
200 word maximum

Capacity

Please share information about your organisation that demonstrates its capability to succesfully execute the tasks outlined in this application. *

Go to the Funding Centre Answers Bank at https://explore.fundingcentre.com.au/help-sheets/answersbank if you need some ideas about how to frame your response

Sustainability

Sustainability is the ability to deliver outcomes over a period of time.

How will your project continue to deliver benefits to the target group beyond the funding period?

Please describe how your project is sustainable beyond the funding period? *

Inputs (Budget)

* indicates a required field

Inputs (Budget)

Total Project Cost *

$

What is the total budgeted cost (dollars) of your project?

What is the grant amount you would like to request? Please note: Applications for Tier 2 funding cannot exceed $10,000. *

$

Must be a whole dollar amount (no cents).
What is the total financial support you are requesting in this application?

Budget

Please outline your project budget in the income and expenditure tables below. Please provide details of other funding that you have applied for, whether it has been confirmed or not.

Provide clear descriptions for each item in the confirmed sources of funding columns, unconfirmed sources of funding columns and expenditure funding columns.

Examples of confirmed funding / income could include 'company X sponsorship', 'ticket sales', 'membership fees'.

Examples of unconfirmed funding / income could include 'community banking grant', 'fundraising bbq'.

Examples of expenses could include 'venue hire', 'facilitator fees', 'project coordination'.

Use the 'Notes' column for any additional information you think we should be aware of.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT).

Please **do not add commas** to figures – e.g. type $1000 not $1,000 – this will ensure your figures for each table total correctly.

List any funding / income already confirmed for this project. Confirmed funding can be from both internal and external sources.

Confirmed Funding / Income Source	Income Amount ($)	Internal / external funding	Notes
	$		
	Must be a dollar amount.		

List any unconfirmed funding you might expect for this project. Unconfirmed funding can be from both internal and external sources. Please include any other Grant Program you have applied for.

Unconfirmed Funding / Income Source	Income Amount ($)	Internal / external funding	Notes
	$		
	Must be a dollar amount.		

List any in-kind contributions you are expecting. Include an estimated value for non-cash contributions such as services, equipment, time and materials.

- *Any values provided in this table need to be reconciled via the expenditure table below*

In-kind contribution	Estimated Amount ($)	Notes
	$	
e.g. Event Coordinator @ $37 per hour x 10 hours	e.g. $370	

Outline your total project expenditure. Breakdown individual line items such as equipment, venue hire, facilitator fees etc. Indicate what items you will use the grant money for if successful.

- *Successful applicants will NOT be eligible to receive in-kind support from Council in addition to any grants funds. If you require financial support for items that have been previously provided in-kind from Sutherland Shire Council (such as site fee waiver, waste removal, access to power) please ensure you include these costs in your grant budget.*
- *Administration / management fees - Council will not fund project related administration costs greater than 10% of total project cost*

Expenditure Description	Expenditure Amount ($)	Item to be funded by Council grant	Notes
	$		
	Must be a dollar amount.		

Budget Totals

Income - Expenditure MUST equal NIL to be eligible.

(Column 1 and Column 2 should be the same amount).

Total Income Amount *

$

This number/amount is calculated.

Total Expenditure Amount *

$

This number/amount is calculated.

Income - Expenditure *

$

This number/amount is calculated.
Must equal NIL

Attach Quotes

Please attach quotes for those expenditure (cost) items over $500

Failure to provide accurate quote(s) will impact your score for this section. *
Attach a file:

Funding Support

Please provide a brief explanation as to why you need funding support for your project? *

Word count:
Must be no more than 100 words.

Previous Funding

Has you organisation previously received funding from Sutherland Shire Council? *

○ Yes
○ No

If yes, please provide details of previous funding e.g. amount, year received, was it re-current *

What is your organisation's annual revenue? *
○ Less than $50,000
○ $50,000 or more, but less than $250,000
○ $250,000 or more, but less than $1 million
○ $1 million or more, but less than $10 million
○ $10 million or more, but less than $100 million
○ $100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-Profits Commission (ACNC) has more detailed information here: https://www.acnc.gov.au/for-charities/manage-your-charity/managing-charity-money

Annual Report

Please provide a link or attach a copy of your most recent Annual Report.

If you do not produce an annual report, please provide us with a copy of your most recent financial statements (may include Profit and Loss Statement / Statement of Financial Performance and a Balance Sheet / Statement of Financial Position)

Upload files OR *
Attach a file:

A maximum of 5 files can be uploaded

Provide a web link *

[   ]

Must be a URL.

Part Funding

If we are unable to fund your project in full, are you interested in receiving part funding? *

○ Yes
○ No

If yes, please explain how the project would be delivered on a smaller budget? *

[   ]

Certification and Feedback

* indicates a required field

Bank Account Details

In the event that your funding application is successful, please provide bank account details for payment of funds.

*
Account Name

[   ]

BSB Number   Account Number

[   ]   [   ]

Must be a valid Australian bank account format.

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree *   ☐ Yes

Name of authorised person *   Title   First Name   Last Name

[   ]   [   ]   [   ]

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

○ Very easy   ○ Easy   ○ Neutral   ○ Difficult   ○ Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes i.e. 1 hour = 60 minutes

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.